

## Sustainable Development Action Plan – Progress Report Summary 2009

**Organisation:** **Food Standards Agency**

Department    
  Non-Ministerial Department    
  Executive Agency    
  NDPB    
  Other

**Report of progress against:** Sustainable Development Action Plan - 1 April 2008 to 31 March 2009.

### Progress Against Actions

Percentage of actions complete or on target: 65.0%  
 Average impact rating\* of all the actions which are complete or on target: 2.00

\*The Impact rating (1-4) is a self-assessment of the contribution to SD priority areas, and is not an indication of performance.

### Embedding Sustainability

Self assessment ratings against four themes: To what extent is sustainable development embedded?

Policies	People	Operations	Governance, Monitoring and Reporting
On Course	On Course	Fully Integrated	On Course

### Sustainable Procurement

Self assessment ratings against five themes of the Flexible Framework: What level has the organisation already reached? (Where an alternative sustainable procurement tool has been used, please provide an appropriate summary.)

People	Policy, Strategy & Communications	Procurement Process	Engaging Suppliers	Measurements and Results
Level 3 - Practice	Level 3 - Practice	Level 2 - Embed	Level 2 - Embed	Level 2 - Embed

### Taking Stock

What have been the **highlights** of your organisation's sustainable development progress over the past year?

- Development of the Statement of Approach - approved by the Board in September 2008.
- Monitoring & evaluating Agency sustainability assessments & Board papers.
- Estates management - SOGE report 2007/08 score was 87.1%
- Carbon emissions for our offices were 22.5% - lower than 01/02 baseline.
- 61% waste recycled - exceeding Government targets.

What are the key **challenges** for the future?

- Implementation of the Statement of Approach.
- Staff engagement & commitment - proactive awareness & training programme in place.
- Input into all impact assessments, and all Board papers.
- Participate in carbon reduction commitment - preparations well underway.
- Improve Agency's performance on sustainable procurement - new champion has been identified.

What are the key things which have **helped and hindered** progress towards sustainable development?

Helps:

- The Board's wholehearted support and agreement for the new approach.
- The Sustainable Development Steering Group's continuing help to drive forward the sustainability agenda.

Hinders:

- Current restructuring is leading to changes in staff and posts which may introduce slight delays in meeting or exceeding our targets.
- Lack of understanding of the sustainable procurement agenda within the Agency.

What **lessons have been learnt** from the progress report? How will these be taken forward in the next SDAP?

- We have learned that sustainable development considerations need to be integration better within Impact Assessment processes and practices.
- We need to intergrate sustainable procurement better within the way the Agency works.
- The Agency is embarking on carbon offsetting and preparing for the carbon reduction commitment.
- The Agency is in the process of preparing a travel plan, setting guidelines for travel for staff.

Please summarise how the SDAP is aligned with and has helped your organisation to deliver its high level strategic objectives, including any Public Service Agreements (PSAs) and Departmental Strategic Objectives (DSOs).

The 2008/09 SDAP is aligned with the Agency's Strategic Plan for 2005 to 2010.

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**Authorised by:** SD Responsible Officer - Tim Smith, Chief Executive

**Date:** 21/09/2009